

			Apr-20 May-20 Jun-20 Jul-20 Aug-20 Sep-20 Oct-20 Nov-20 Dec-20 Jan-21 Feb-21 Mar-21												Key Milestones / Notes	Owner (s)
Theme	Area of work	Task	Q1			Q2			Q3			Q4				
Governance	Governance	Establish new governance structure													Complete	Project Lead
	Governance	Establish Terms of Reference for each board/meeting													Complete	Project Lead
	Governance	Schedule all Boards/meetings													Complete	Project Lead
	Governance	Complete sustainability documents for DfE													Complete	Project Lead
	Governance	Complete quarterly performance and financial reports for DfE														Project Lead
	Governance	Develop cross-partnership skills gap analysis to inform workforce development opportunities														Project Lead
	Governance	Rollout skills gap analysis														Project Lead
	Governance	Annual collection and analysis of workforce data														Project Lead
	Governance	Annual labour market plan refresh														Project Lead
	Governance	Develop Partnership Portal														Project Lead
	Governance	Capture quantitative and qualitative outcome and performance data													For annual progress report and quarterly DfE/performance reports	Project Lead
Governance	Produce annual progress report														Project Lead & Social Work Lead	
Pre-Qualifying	Admissions	Annual review of admissions processes														HEI
	Placements	Establish active and dormant Practice Educators across the Teaching Partnership														HEI
	Placements	Design minimum standards for PVI placements														HEI
	Placements	Implement minimum standards for PVI placements													Implement standards for each placement tranche	HEI
	Placements	Agree action plan to address recommendations from Placement Quality Assurance work													To agree at May's Placement Allocation Meeting (for Sept and Nov placements)	HEI
	Placements	Agree placements across the Teaching Partnership (for x4 placement tranches across x3 Placement Allocation Meetings)														HEI
	Placements	Quarterly review of statutory and partner agency placement provision													After each placement tranche	HEI & Project Lead
	Placements	Annual review of placement quality using enhanced HEI Quality Assurance processes													Starting with BA placements then moving onto MSW placements as these complete in Jun and Aug	HEI & Employers
	Curriculum	Annual review of Teaching Consultant capacity / initiate agreed recruitment process if necessary														HEI & Social Work Lead
	Curriculum	Annual refresher training on interview skills and public speaking for Service User and Carer Group														HEI
	Curriculum	Annual Employment Skills Workshops for final year students														HEI & Employers
	Curriculum	Annual review of the experiences of academics shadowing practice														HEI
	Placements/Curriculum	Facilitate networks for students on placement and students on apprenticeship programme													At least quarterly	Practice Consultants
	Practice Education	Design yearly programme for Practice Educator/OSS network														Practice Consultants
	Practice Education	Commence rollout of Practice Education workshops														Practice Consultants
	Practice Education	Deliver Onsite Supervisor Programme													Would usually also run in June each year but delayed due to Coronavirus	HEI
	Practice Education	Deliver Practice Educator refresher training													Would usually also run in June each year but delayed due to Coronavirus	HEI
	Practice Education	Deliver Becoming a Practice Assessor training													Would usually also run in June each year but delayed due to Coronavirus	HEI
	Practice Education	Create virtual versions of all Practice Education workshops														Practice Consultants
	Coronavirus	Develop alternative activities to substitute 20 days of practice placement for paused placements														HEI, Social Work Lead and Practice Consultants
	Coronavirus	Implement alternative activities for students whose placements have been paused														HEI and Practice Consultants
Coronavirus	Provide reflective supervision for students deployed into partner agencies to add capacity during the pandemic													May be extended if current situation persists	Practice Consultants	
KPIs	Admissions	% of students with 120+ UCAS points														HEI to supply data
	Admissions	% students graduating with 2:1 or a 1st (BA) and distinction or commendation (MSW)														HEI to supply data
	Admissions	% of BA students progressing from Level 4 to Level 5														HEI to supply data
	Placements	% of (statutory) annual placements provided by TP agencies														HEI to supply data
	Curriculum	Number of Academic Shadowing blogs on Developing Together website														Project Lead to report to HEI
	Curriculum	First time pass rate % on Readiness for Direct Practice														HEI to supply data
	Placements/Curriculum	% of Kingston University students securing an NQSW post within partner agencies														Employers to supply data
	Placements/Curriculum	Readiness for practice of NQSWs upon recruitment to NQSW posts and progress at 6 + 12 months post recruitment														Employers to supply data
	Practice Education	% of independent PEs used annually														HEI to supply data
	Practice Education	Numbers of PEs / OSSs attending workshops / training programmes														HEI and Practice Consultants

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Recruitment	NQSW Recruitment	Design process and materials for 'grow your own' NSQW recruitment scheme														Project Lead	
	NQSW Recruitment	Recruit students to 'grow your own' NQSW recruitment scheme														Project Lead	
	Recruitment	Establish application management system with talent pool technology for NQSW recruitment and recruitment to other key roles														Project Lead	
	NQSW Recruitment	Design open evenings/careers fair for primary partners targeting at Kingston University final year students														Project Lead & Social Work Lead	
KPIs	NQSW Recruitment	Cost savings resulting from application management system being used for NQSW recruitment													Measurable beyond life of the plan (Oct 2021)	Employers to supply data	
	NQSW Recruitment	Volume of students applying to primary partners' NQSW posts as result of joined up recruitment strategies													Indicative evidence only	Employers to supply data	
	NQSW Recruitment	Application/interview preparedness of students applying for primary partners' NQSW posts as result of 'grow your own' and careers fairs													Measurable beyond life of the plan (Oct 2021)	Employers to supply data	
	NQSW Recruitment	NQSW recruitment success rate of students on 'grow your own' NQSW recruitment scheme													Measurable beyond life of the plan (Oct 2022)	Employers to supply data	
	NQSW Recruitment	Readiness for practice of NQSWs upon recruitment to NQSW posts and progress at 6 + 12 months post recruitment as result of 'grow your own' NQSW recruitment scheme													Measurable beyond life of the plan (Oct 2022, Mar 2023, October 2023)	Employers to supply data	
Retention & Practice Development	CPD/Careers	Compilation and presentation of social work career pathways														PSWs / HEI	
	CPD/Careers	Collate and publish CPD Passport offer (termly)													Delayed due to Coronavirus	PSWs / HEI	
	CPD/Careers	Teaching Partnership led events/masterclasses/conferences (at least bi-monthly)													Delayed due to Coronavirus	HEI / Employers / PPEs / PEs	
	CPD/Careers	Identify opportunities for joint commissioning													Quarterly at Steering Committee meetings	HEI / Employers / PPEs / PEs	
	ASYE/EPD	Design support programme for NQSWs participating in ASYE Pathway to NAAS programme pilot													Postponed indefinitely due to Coronavirus	Social Work Lead, Practice Consultants & CSC Employers	
	ASYE/EPD	Rollout provision for ASYE Pathway to NAAS programme pilot													Postponed indefinitely due to Coronavirus	Social Work Lead, Practice Consultants	
	EPD	Consult with partners on Post-ASYE Early Professional Development programme														Social Work Lead	
	EPD															Social Work Lead & Practice	
	EPD	Commence Early Professional Development programme														Practice Consultants	
	Managers	Consult with partners on additional support needed for first-time managers															Social Work Lead
	Managers	Develop supplementary learning and development provision for first-time managers led by TP and external providers if necessary															Social Work Lead
	Managers	Commence rollout of provision for first-time / aspiring managers													Future aspiration is to establish a pool of local talent for leadership (and other)	Social Work Lead	
	Managers	Develop additional programme of support to embed a coaching and mentoring culture within primary partner agencies													Postponed indefinitely due to Coronavirus	Not assigned	
	PQ Education	Design bespoke, employer-led PQ module															HEI & Social Work Lead
	PQ Education	Pilot bespoke PQ module with partner agencies															HEI
	ASYE	Consult with partners on a learning and development provision for ASYE Assessors															Social Work Lead
	ASYE	Design supplementary learning and development provision for ASYE Assessors															Social Work Lead & Practice Consultants
	ASYE	Commence rollout of provision for ASYE Assessors															Practice Consultants
	Practice Improvement	Complete rollout of KSS reflective workshops (Phase-1)														Delayed due to Coronavirus	Practice Consultants
	Practice Improvement	Develop virtual versions of KSS reflective workshops and associated materials/resources															Practice Consultants & Project Lead
	Practice Improvement	Present outcomes of collaborative research projects															Social Work Lead, HEI and
	Practice Improvement	Annual applications open for collaborative research projects															HEI & Social Work Lead
Coronavirus	Manage virtual L&D provision project															Project Lead	
KPIs	CPD/Careers	How frequently the careers pathway framework is used by managers to support practitioners' career development														Employers to supply data	
	CPD/Careers	The proportion of CPD Passport opportunities utilised by practitioners														Employers to supply data	
	CPD/Careers	Feedback from delegates at TP CPD events evidences the impact of the additional provision														Project Lead to collate	
	CPD/Careers	Cost savings resulting from instances of joint commissioning														Employers to supply data	
	EPD	Retention rates for practitioners 2-3 years post-qualifying													Measurable beyond life of the plan (indicative evidence from Sept 2021)	Employers to supply data	
	Managers	Numbers of aspiring managers accessing training /support															
	Managers	Retention rates of first time managers													Measurable beyond life of the plan		
	PQ Education	The viability of the HEI's bespoke PQ module in 2020/21														HEI to supply data	
	PQ Education	The viability of the HEI's bespoke PQ module in 2021/22														HEI to supply data	
	PQ Education	The success of the HEI at being commissioned to develop further bespoke modules														HEI to supply data	

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KPIs	ASYE	Attendance numbers at ASYE Assessor workshops															Practice Consultants
	ASYE	Feedback from ASYE Assessors on the impact of ASYE Assessor workshops															Practice Consultants
	ASYE	Consistency of ASYE Assessments across the partnership													Indicative evidence only		Social Work Lead & Employers
	Practice Improvement	Evidence of KSS knowledge collected via skills gap analysis															Project Lead to collate
	Practice Improvement	Evidence that collaborative research projects have contributed to learning culture in partner organisations													Indicative evidence only		Social Work Lead & Employers
	Practice Improvement	The number of viable collaborative research projects that commence in 2021													Measurable beyond life of the plan		HEI to supply data

Key:

Key milestone

KPI