

FACULTY OF HEALTH, SOCIAL CARE and EDUCATION

Student Name:

K Number:

I (Name)....., confirm that a placement has been allocated to me by the Practice Education Support Team.

I have discussed this with my tutor (Name)..... on (Date)..... and have decided that I do not wish to proceed with the placement at (Name).....allocated to me -

My reasons for rejecting this placement are

I am aware of the Faculty policy 'Procedure for managing advance placement requests and placement change requests by students' (available at <https://kingston.app.box.com/s/xa2jgffzqpb652pbbgd9y6fhce8on9ak>) and also the Department of Social Work and Social Care Placement policy (P23, & P54) Practice Learning Handbook.

In view of these policies, I understand that

- There may be a delay in allocating me another placement, and that there is no guarantee that a more favourable placement will be available.

- I may be delayed in completing my studies as a consequence of my decision

Signed:

Date:

<p>What happens if a student rejects a placement?</p>	<p>Students are not offered a choice of placements and are expected to attend the ones allocated to them. If a student is aware of exceptional circumstances of why a placement would be unviable for them, they should follow the procedure. Students must be aware that requesting a change of placement may not be granted; is likely to result in a delay to the start of placement and may result in a less suitable placement than the one originally allocated.</p>
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(P.23 Practice Learning Handbook 2019-20)

<p>Are students able to turn down a placement offer?</p>	<p>Students must accept the placement allocated to them except in exceptional circumstances. Where a student decides that a placement is not suitable this must be communicated and confirmed in writing to the University's Practice Education Support Team stating the reason (email address: placementteam@sgul.kingston.ac.uk). The office should receive the student's written request within 5 days from the date the student received confirmation of the allocated placement. The request will be considered by a Panel (refer to list of published meeting dates available from the office). Students will be notified of the decision within 5 days of the Panel meeting. Students who decide not to accept an allocated placement should expect to be delayed as there is no guarantee when a suitable placement might be identified and allocated.</p>
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(P. 54, Practice Learning Handbook (2019-20))